

Cholsey Parish Council

MINUTES

Meeting	Wednesday 3 rd October 2018 in the Pavilion, Station Road, Cholsey
Chair	Mr M Gray
Attendees	Mrs P. Turner, Mrs M. Dyer-Lynch, Mr P. Ramsay, Mr J Hope-Smith, Mrs I Neill, Mr P. Taylor and Mrs V Artene. District Cllr Jane Murphy and four members of the public.
Apologies	Mrs V. Bolt and Mr P. Jenkins
	Mr Adelson has resigned from the Council.

100	To hear questions or comments from members of the public Sue Bright from Christians Against Poverty gave a report on the work of the Charity. It was reported that the Ilges Lane Allotment Gate has dropped and is difficult to use. The Estate Manager will investigate. The tap at 1 & 2 Ilges Lane needs to be replaced.																	
101	To receive any reports from County and/or District Councillors Mr Gray reported that the County Council has agreed to borrow money which along with the money from the Growth Deal will be used on the roads. It was noted that work has been carried out in Benson and pavements in Cholsey are also due for works.																	
102	To receive Declarations of Pecuniary Interest for any agenda items. There were none.																	
103	To approve and sign the minutes of the meeting held on 5th and 19th September 2018 The minutes of the meeting held on 5 th September were approved as a true record and signed by the Chair. <table border="1" data-bbox="236 1093 1437 1126"> <tr> <td>Proposed</td> <td>Mr Gray</td> <td>Seconded</td> <td>Mrs Neill</td> <td>Carried</td> <td>Unanimously</td> </tr> </table> The minutes of the meeting held on 19 th September were approved as a true record and signed by the Chair. <table border="1" data-bbox="236 1189 1437 1223"> <tr> <td>Proposed</td> <td>Mrs Artene</td> <td>Seconded</td> <td>Mr Taylor</td> <td>Carried</td> <td>Unanimously</td> </tr> </table>						Proposed	Mr Gray	Seconded	Mrs Neill	Carried	Unanimously	Proposed	Mrs Artene	Seconded	Mr Taylor	Carried	Unanimously
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104	To report matters arising from:																	
a)	The minutes of 5th September 2018 The Staff Handbook has been distributed. The minutes of 19th September 2018 There were none.																	
b)	The Action Point Register 17/012 – 25 – Overgrown hedge on The Forty. The hedge has been cut back but not far enough. To be followed up with OCC. Mr Ramsay's request for OCC to consider a crossing at Fairmile to be added to the list. Mr Taylor reported that speed control is needed in the same place. 18/10 -213 – War Memorial – Clerk to follow up to ensure it has been cleaned before November.																	
105	To adopt various staff policies Mrs Turner reported on the work to complete the staff policies. Mr Ramsay thanked Mrs Turner for all her hard work. It was agreed to adopt the Staff Policies. <table border="1" data-bbox="236 1693 1437 1727"> <tr> <td>Proposed</td> <td>Mr Gray</td> <td>Seconded</td> <td>Mrs Turner</td> <td>Carried</td> <td>Unanimously</td> </tr> </table> It was noted that the policies should be reviewed regularly and any changes in the law noted.						Proposed	Mr Gray	Seconded	Mrs Turner	Carried	Unanimously						
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106	To discuss request for bench in the Burial ground The request for a new memorial bench in the Burial Ground was discussed and approved. <table border="1" data-bbox="236 1839 1437 1872"> <tr> <td>Proposed</td> <td>Mr Ramsay</td> <td>Seconded</td> <td>Mrs Turner</td> <td>Carried</td> <td>Unanimously</td> </tr> </table>						Proposed	Mr Ramsay	Seconded	Mrs Turner	Carried	Unanimously						
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107	To discuss Ilges Lane Extension Mr Gray reported that following years of attempts to have Ilges Lane extended to Cholsey Meadows OCC Countryside have now agreed the footpath could be created with a compressed gravel surface.																	

	Issues surrounding preventing the path being damaged by tractors or used by motorbikes need to be considered but it is hoped the plan is moving forward.					
108	To agree date for Dog Working Party meeting It was agreed that the Dog Working Party would meet at 6.30pm on 17 th October.					
109	Planning					
	P18/S3040/HH	Alterations, gazebo and pergola. Taylors Barn, Caps Lane Mrs Neill took council through the application and proposed approval.				
	Proposed	Mr Neill	Seconded	Mr Gray	Carried	Unanimously
	P18/S2964/HH Amend	Replace garage with 2 storey extension. Single storey Rear extension. 14 Queens Road Mrs Neill took Council through the proposal which it had previously approved. Mrs Neill proposed approval				
	Proposed	Mr Neill	Seconded	Mr Taylor	Carried	Unanimously
	P18/3124/HH	First floor side extension. 29 Lapwing Lane. Mrs Neill took council through the application and proposed approval.				
	Proposed	Mr Neill	Seconded	Mr Hope-Smith	Carried	7 in favour 1 abstention
	Mr Ramsay reported that the Neighbourhood Plan Public hearing had taken place last month. The Parish Council, interested developers and SODC all took part. Leavslly was represented by a Barrister and the process has now been delayed as SODC need to take further legal advice. The referendum is now likely to take place in the first quarter of next year.					
110	Finance					
	PAYMENTS					
	Virgin Media Payments Ltd	Phone and Internet	206040	£64.90		
	Grundon Waste Management	Waste removal	206041	£51.60		
	P Turner	Stationery	206042	£28.43		
	Moore Stephens	External Audit	206043	£513.60		
	Champion and Co	Rat box	206044	£21.50		
	GLS	Stationery	206045	£47.98		
	Hawthorn Pest Control	Pest Control	206046	£140.00		
	Nick Robins	Grass Cutting	206047	£1,416.00		
	Lepus Consulting Ltd	Neighbourhood Plan Hearing	206048	£2,203.56		
	P. Ramsay	NP Expenses	206049	£827.74		
	Mark Gray	Office 365	206050	£79.99		
				£5,395.30		
	AUTOMATIC PAYMENTS					
	Nest	Pension Contributions	DD	£86.72		
	Staff	Staff Salaries	DD	£6,566.98		
				£6,653.70		
	PAYMENTS MADE BETWEEN MEETINGS					
	Grundon Waste Management	Waste Removal	206037	£51.60		
	Cholsey Café	SLCC Refreshments	206038	£100.00		
	Reeves Memorial Co	Fee refund	206039	£120.00		

					£271.60
PAYMENTS RECEIVED					
SLCC		Refreshments			£100.00
De Franca		Vendor Fees			£43.00
TOTAL					£143.00
CURRENT ACCOUNT					
Current Account Balance to date					£56,998.34
RESERVES ACCOUNT					
Reserves Account Balance to date					£35,911.35
PROJECTS ACCOUNT					
Projects Account Balance to date					£47,930.31
Projects Account =					
£25577.18 - non earmarked					
£334.92 - Skate Park					
£1342.36 - Cemetery - walls, paths etc					
£4,122.69 - Play equipment					
£16,553.16 - CIL Payments					
Neighbourhood Plan Expenditure					
Total spend to date					£12,910.40
Proposed	Mrs Neil	Seconded	Mrs Dyer-Lynch	Carried	5 in favour 3 abstentions
To note completion of Audit 2017/18					
The 2017/18 Audit is complete with no comments from the external auditor.					
To agree date for Finance Committee meeting					
It was agreed to hold a Finance Committee meeting on 29 th October at 8.15pm.					
To agree a date for the budget meeting					
It was agreed to hold the budget meeting on 28 th November at 7.30pm.					
111	To receive the Estate Manager's report for September				
	The Estate Managers report was noted.				
	To approve brush cutting of overgrown areas at Cholsey Meadows allotments				
	It was agreed to approve expenditure of up to £500 for the brush cutting.				
	Proposed	Mr Ramsay	Seconded	Mrs Neill	Carried Unanimously
112	To receive list of recent correspondence and Publications and Notices				
	1. CPRE News September 18				
	2. OCC Newsletter				
	3. NWD AONB Bulletin				
	4. OCC – Mew Partnership news				
	5. SODC _ Jane Murphy Report				
	6. SODC – TPO Order				
	7. Clerks and Councils Direct				
	8. Thames Guardian				

113	<p>To receive news items or updates from the Chair</p> <p>Mr Gray reported that he hopes to set up a day time activity group for those with Learning Difficulties and Mental Health problems. With Poppy Hunt he has put together a bid for a grant to run the group for one year.</p> <p>The Happy Hub are also bidding for grants to set up a support group for children with disabled children. A Health Visitor is attending the Happy Hub baby group every other week.</p>
114	<p>To receive Councillors' Incident Reports and Items for future agenda</p> <ul style="list-style-type: none"> - Mr Hope-Smith has joined the pre-school committee. - A staff matter was discussed.

The meeting closed at 9.15pm.

Signed.....Dated.....