

Cholsey Parish Council

MINUTES

Meeting	Wednesday 4 th July 2018 in the Pavilion, Station Road, Cholsey
Chair	Mr M Gray
Attendees	Mrs V. Bolt, Mrs P. Turner, Mrs M. Dyer-Lynch, Mr P. Jenkins, Mr J Hope-Smith, Mrs I Neill, Mr P. Ramsay and Mrs V Artene. Four members of the public.
Apologies	Mr J. Adelson and Mr P. Taylor

52	<p>To hear questions or comments from members of the public Mr Sheldon reported that CAPA are unable to support the new proposal for collection of allotment rents until the administration of the allotments is sorted. He also reported that there are continuing problems with rabbits in the churchyard.</p> <p>Mr Wood from Cholsey Pre-School thanked the Parish Council for their donation and gave a report on the proposed expansion plans. There will be a celebration of 50 Years of Cholsey Pre-School in October.</p>																	
53	<p>To receive any reports from County and/or District Councillors Mr Gray reported that he has looked at the local roads with the new area steward who will try her best to repair the worst areas with a limited budget. Work has started siding out Wallingford Road and Reading Road is on the list. An extra road gang is being brought in to for intermediate road issues. The County Council will be sharing services with Cherwell District Council. The Unitary bid is still with Central government. There has been an improvement in the delayed transfers of care figures. The site allocation for Minerals and Waste consultation is now live.</p>																	
54	<p>To receive a report from the Family Support worker Wendy Leverett reported she has been in post for a year and in that time has supported 10 families. She has set up a support group for families of children with Autism and ADHD. She supports vulnerable families attending TAF meetings at school and also with practical support. She has organised Fun in the Park and sings with the children in The Happy Hub. Wendy reported that she enjoys her work and feels she is making a difference.</p>																	
55	<p>To receive Declarations of Pecuniary Interest for any agenda items. There were none.</p>																	
56	<p>To approve and sign the minutes of the meetings held on 6th and 20th June 2018 The minutes of the meeting held on 6th June were approved as a true record and signed by the Chair.</p> <table border="1" data-bbox="236 1397 1437 1462"> <tr> <td>Proposed</td> <td>Mr Gray</td> <td>Seconded</td> <td>Mrs Bolt</td> <td>Carried</td> <td>8 in Favour 1 Abstention</td> </tr> </table> <p>The minutes of the meeting held on 20th June were approved as a true record and signed by the Chair.</p> <table border="1" data-bbox="236 1491 1437 1556"> <tr> <td>Proposed</td> <td>Mr Gray</td> <td>Seconded</td> <td>Mrs Bolt</td> <td>Carried</td> <td>6 in favour 3 abstentions</td> </tr> </table>						Proposed	Mr Gray	Seconded	Mrs Bolt	Carried	8 in Favour 1 Abstention	Proposed	Mr Gray	Seconded	Mrs Bolt	Carried	6 in favour 3 abstentions
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57	<p>To report matters arising from:</p> <p>a) The minutes of 2nd May 2018 There were none.</p> <p>The minutes of 21st March 2018 There were none.</p> <p>b) The Action Point Register 17/012 – 25 – Overgrown hedge on The Forty. The hedge has been cut back but not far enough. 18/07 – 189 Recycling Strategy – It was agreed to join with Recycling Cholsey's Tomorrow. 16/048 – 65 Dementia friendly Village – Mrs Dyer-Lynch investigating. 17/016 – 34 – Dog Bins – Clerk to speak to SODC about repositioning bins.</p>																	
58	<p>To consider employing the Older Persons Worker for 25 hours through the Summer Holiday period It was agreed to employ the Older Persons worker for 25 hours through the summer holidays to maintain consistency.</p>																	

59	To appoint another member of the Finance Committee Mrs Neill was appointed to the Finance Committee.					
60	To discuss and agree a scheme to ensure the prompt payment of allotment rents Mr Gray reported that collecting the allotment rents takes up a large amount of time and proposed that the rents are doubled with a 50% discount for those who pay with a month of receiving the bill. It was agreed that the allotment holders would be informed of the changes in September					
	Proposed	Mr Gray	Seconded	Mrs Artene	Carried	8 in Favour 1 Abstention
61	To discuss the possibility of having a Cholsey Mayor The proposal was discussed and it was agreed to set up a working party to explore the idea. Mr Gray, Mrs Turner and Mr Hope-Smith to form the working party.					
62	To discuss a request from Hort Soc to display a promotion board for the Show Agreed.					
	Proposed	Mr Gray	Seconded	Mrs Dyer-Lynch	Carried	Unanimous
63	To discuss a request for a donation from CHOKO It was agreed to donate £99 to sponsor a barrel and consider sponsoring another element of the event.					
	Proposed	Mr Ramsay	Seconded	Mrs Artenne	Carried	Unanimous
64	To agree extending the lease of the Pavilion to the Pavilion Trust for a further 6 years from 1st April 2019 Agreed					
	Proposed	Mr Gray	Seconded	Mrs Artenne	Carried	Unanimous
65	To agree payment of £150 to the Bluebirds as agreed in July 2016 Agreed.					
	Proposed	Mr Gray	Seconded	Mrs Bolt	Carried	Unanimous
66	Planning					
	P18/S1959/HH	Detached freestanding car port – 2 West End Mr Jenkins took council through the plans and proposed approval.				
	Proposed	Mr Jenkins	Seconded	Mr Ramsay	Carried	Unanimously
	P18/S1768/HH	Rear single storey extension – 19 Kennedy Cresc Mr Jenkins proposed approval				
	Proposed	Mr Jenkins	Seconded	Mrs Neill	Carried	Unanimously
67	Finance					
	PAYMENTS					
	Virgin Media Payments Ltd	Phone and Internet May	205893	£68.12		
	Grundon Waste Management	Waste removal	205894	£51.60		
	RJS(IA) Ltd	Internal Audit 2014/15	205895	£515.85		
	RJS(IA) Ltd	Internal Audit 2017/18	205896	£486.50		
	swift Digital Services	Photocopier Contract	205897	£165.67		
	Cholsey Pavilion Trust	Rent of Parish Office	205898	£2,100.00		
	Hawthorn Pest Control	Pest Control	205899	£140.00		
	XL Displays Ltd	External Noticeboard	205900	£171.60		
	Nick Robins	Grass Cutting	205901	£1,254.00		
	HMRC	PAYE and NI	205902	£270.73		
	Petty Cash		205903	£50.00		
	Cholsey Bluebirds	Repairs to field	205904	£150.00		
				£3,527.74		

AUTOMATIC PAYMENTS			
Nest	Pension Contributions	DD	£89.10
Staff	Staff Salaries	DD	£5,817.88
			£5,906.98

PAYMENTS MADE BETWEEN MEETINGS			
L Dalby	Printer Ink	205892	£34.58
			£34.58

PAYMENTS RECEIVED			
Residents	Allotment Fees		£986.25
De Franca	Vendor Fees		£161.25
Chadwick	Burial Ground Fees		£820.00
OCC	Grass Grant		£1,758.78
Moulsford PC	Grass Fees		£383.04
Cholsey Pavilion Trust	Staff Salaries		£1,087.69
TOTAL			£5,197.01

CURRENT ACCOUNT		
Current Account Balance to date		£39,971.55

RESERVES ACCOUNT		
Reserves Account Balance to date		£40,911.35

PROJECTS ACCOUNT		
Projects Account Balance to date		£47,930.31

Projects Account =

£25577.18 - non earmarked

£334.92 - Skate Park

£1342.36 - Cemetery - walls, paths etc

£4,122.69 - Play equipment

£16,553.16 - CIL Payments

Neighbourhood Plan Expenditure

Total spend to date £12,910.40

It was agreed to purchase a lap top to allow the Clerk to work in other parts of the building away from the noise of the office as necessary.

Proposed	Mr Gray	Seconded	Mr Jenkins	Carried	Unanimously
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| 68 | <p>To receive the Estate Manager's report for June
 The Estate Managers report was noted.
 It was noted that it is important to ensure that the recreation ground gates are kept closed and locked.</p> |
| 69 | <p>To receive list of recent correspondence and Publications and Notices
 1. LETTERS (including e-mails)
 a) CPRE -fracking Laws</p> |

	<p>b) SODC – Town and Parish Forum Cancellation c) CPRE – AGM Invitation</p> <p>2. REPORTS, PLANS & STRATEGIES</p> <p>3. NOTICES, POSTERS and FLYERS a) SODC – Press Releases - Oxfordshire LEADER Grants - National Walking Football tournament - Community Lottery</p> <p>4. MAGAZINES and NEWSLETTERS a) Thames Valley Environmental Records Centre b) Thames Guardian c) CPRE – News June 2018 d) Neighbourhood Policing e) OALC – Newsletter f) OCC – Oxfordshire Matters</p>
70	<p>To receive news items or updates from the Chair The Benson Neighbourhood Plan has been passed with 1001 in favour 74 against with a 35 % turnout. Discussions are to be held with SODC Grants team regarding the use of the changing rooms for the Happy Hub.</p>
71	<p>To receive Councillors' Incident Reports and Items for future agenda</p> <ul style="list-style-type: none"> - Mrs Bolt reported that CHIPS is fully booked with 21 funded places. - Mrs Bolt also reported that the Station Road hedges needs to be cut back. - Mr Hope-Smith reported the undergrowth needs cutting back on the bridge from the school to the church. - Mr Ramsay reported that the drain on Papist Way is overflowing. - It was agreed to consider using CII money for a crossing on the A329 - Mr Ramsay reported that there are six days left of the neighbourhood Plan Public Consultation. It is hoped to go to the referendum in October/November. - Mrs Neill attended the Public Transport rep meeting - Mr Jenkins reported the path from Silly Bridge to the Station is overgrown and weed clearance is needed on Lapwing Lane. - Mr Jenkins suggested that the Council consider a new sign for The Forty. - Mrs Bolt suggested that children at the school be asked to design some speed signs for the village.

Signed.....Dated.....