

Cholsey Parish Council

MINUTES

Meeting	Wednesday 5 th September 2018 in the Pavilion, Station Road, Cholsey
Chair	Mr M Gray
Attendees	Mrs V. Bolt, Mrs P. Turner, Mrs M. Dyer-Lynch, Mr P. Jenkins, Mr J Hope-Smith, Mrs I Neill, Mr P. Taylor and Mrs V Artene. District Cllr Jane Murphy and four members of the public.
Apologies	Mr J. Adelson and Mr P. Ramsay

82	<p>To hear questions or comments from members of the public A resident expressed concerns about waste bins being used for domestic rubbish. The Clerk will investigate if this is an offence. The tree across Little Lane has been cut back as an emergency but the work has not been completed properly.</p>																		
83	<p>To receive any reports from County and/or District Councillors Mr Gray reported that the County Council is working with Cherwell District Council. The County Council is planning to lose 900 jobs and make more use of digital technology and reducing inefficiency. The Council is planning to borrow £10m a year for the next years against future growth. The money will be used for roads and schools. There will be more large-scale resurfacing schemes. District Cllr Murphy reported she had written to the government objecting to the Oxford to Cambridge Expressway. Council discussed planning issues with Mrs Murphy and complaints were made about bin collections. Concerns about how the SODC Environment team had handled an inspection of the COPA Brunch were raised. The Clerk asked if the s106 payments from Linden could be chased.</p>																		
84	<p>To receive Declarations of Pecuniary Interest for any agenda items. There were none.</p>																		
85	<p>To approve and sign the minutes of the meeting held on 4th and 18th July and 15th August 2018 The minutes of the meeting held on 4th July were approved as a true record and signed by the Chair.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Proposed</td> <td style="width: 20%;">Mr Gray</td> <td style="width: 15%;">Seconded</td> <td style="width: 20%;">Mrs Neill</td> <td style="width: 15%;">Carried</td> <td style="width: 15%;">8 in Favour 1 Abstention</td> </tr> </table> <p>The minutes of the meeting held on 18th July were approved as a true record and signed by the Chair.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Proposed</td> <td style="width: 20%;">Mr Gray</td> <td style="width: 15%;">Seconded</td> <td style="width: 20%;">Mrs Bolt</td> <td style="width: 15%;">Carried</td> <td style="width: 15%;">Unanimously</td> </tr> </table> <p>The minutes of the meeting held on 18th July were approved as a true record and signed by the Chair.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Proposed</td> <td style="width: 20%;">Mr Gray</td> <td style="width: 15%;">Seconded</td> <td style="width: 20%;">Mrs Dyer-Lynch</td> <td style="width: 15%;">Carried</td> <td style="width: 15%;">Unanimously</td> </tr> </table>	Proposed	Mr Gray	Seconded	Mrs Neill	Carried	8 in Favour 1 Abstention	Proposed	Mr Gray	Seconded	Mrs Bolt	Carried	Unanimously	Proposed	Mr Gray	Seconded	Mrs Dyer-Lynch	Carried	Unanimously
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86	<p>To report matters arising from:</p> <p>a) The minutes of 4th July 2018 There were none.</p> <p>The minutes of 18th July 2018 There were none.</p> <p>The minutes of 15th August There were none.</p> <p>b) The Action Point Register 17/012 – 25 – Overgrown hedge on The Forty. The hedge has been cut back but not far enough. 18/12 – 219 Pavilion Car Park Gravel – working party needed. 18/07 – 189 Recycling Strategy – It was agreed to join with Recycling Cholsey's Tomorrow. 16/048 – 65 Dementia friendly Village – Mrs Dyer-Lynch is looking into Safe Place status for the village 17/016 – 34 – Dog Bins – Clerk to book SODC Officer to discuss bins 17/028-102 Dogs & 18/07-189 Recycling Strategy – working parties need to meet.</p>																		

87	To adopt a Staff Handbook				
	The Staff Handbook was reviewed and adopted unanimously. Further policies will be presented to council next month. All staff are to receive a copy of the Handbook and will be asked to sign to confirm receipt. The linked policies are to be available in the office and Happy Hub. The Personnel Committee were thanked for their work.				
88	To adopt a Safeguarding Adult Policy Statement				
	The Safeguarding Adult Policy was noted and agreed.				
	Proposed	Mr Gray	Seconded	Mrs Dyer-Lynch	Carried Unanimously
89	Planning				
	P18/S2506/O	170 dwellings – Land at Hithercroft Farm. Mr Jenkins took council through the plans which is in Wallingford. The Clerk has spoken to Wallingford TC and it was agreed to support its objection.			
	Proposed	Mr Jenkins	Seconded	Mrs Neill	Carried Unanimously
90	Finance				
	PAYMENTS				
	Virgin Media Payments Ltd	Phone and Internet	206021	£67.75	
	Grundon Waste Management	Waste removal	206022	£51.14	
	CHOKO	Donation	206023	£99.00	
	Cholsey Community Library	Room Hire	206024	£72.00	
	swift Digital Services	Photocopier Contract	206025	£46.01	
	Cholsey Community Library	Room Hire - Neighbourhood Plan	206026	£96.00	
	Hawthorn Pest Control	Pest Control	206027	£140.00	
	Advanced Sports Ltd	Zorbs Cholsey Meadows	206028	£275.00	
	Advanced Sports Ltd	Zorbs FITP	206029	£250.00	
	Rhythm Zone	FITP	206030	£280.00	
	Time2bounce	FITP	206031	£60.00	
	CPRE	Subscription	206032	£36.00	
	Nick Robins	Grass Cutting	206033	£1,254.00	
	HMRC	PAYE and NI	206034	£379.10	
	Petty Cash		206035	£75.00	
	Mark Gray	Food FITP	206036	£61.30	
				£3,242.30	
	AUTOMATIC PAYMENTS				
	Nest	Pension Contributions	DD	£86.72	
	Staff	Staff Salaries	DD	£5,028.39	
	PWLB	Loan	DD	£500.63	
	PWLB	Mortgage	DD	£13,876.45	
				£19,492.19	
	PAYMENTS MADE BETWEEN MEETINGS				
	m. Gray	Laptop	206005	£249.98	
	Hawthorne Pest Control	Mole Control	206006	£2,070.00	
	GLS	Office Supplies	206008	£403.43	

SODC	Dog Bins	206009	£157.15
BGG Garden and Tree Care	Grass Verges	206010	£1,248.00
Virgin Media Payments Ltd	Phone and Internet	206011	£64.21
Grundon Waste Management	Waste Removal	206012	£69.88
HMRC	PAYE & NI	206013	£247.40
Hawthorne Pest Control	Mole Control	206014	£140.00
Swift Digital Services	Photocopier Contract	206015	£66.00
University Of Oxford	tree inspection	206016	£288.00
Nick Robins Ltd	Grass Cutting	206017	£822.00
Farms2ewe	FITP	206018	£330.00
Charlton Env Ltd	weed spraying	206019	£414.00
Grundon Waste Management	Waste Removal	206020	£51.60
			£6,621.65

PAYMENTS RECEIVED			
HMRC	VAT refund		£2,021.11
Hiscox	Key worker claim		£436.80
TOTAL			£2,457.91

CURRENT ACCOUNT		
Current Account Balance to date		£7,793.44

RESERVES ACCOUNT		
Reserves Account Balance to date		£35,911.35

PROJECTS ACCOUNT		
Projects Account Balance to date		£47,930.31

Projects Account =

£25577.18 - non earmarked

£334.92 - Skate Park

£1342.36 - Cemetery - walls, paths etc

£4,122.69 - Play equipment

£16,553.16 - CIL Payments

Neighbourhood Plan Expenditure

Total spend to date £12,910.40

Proposed	Mrs Bolt	Seconded	Mrs Turner	Carried	8 in favour 1 abstention
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91 To receive the Estate Manager's report for August
The Estate Managers report was noted.

92 To receive list of recent correspondence and Publications and Notices
1. LETTERS (including e-mails)
a) CHIPS – Thank you
2. REPORTS, PLANS & STRATEGIES

	<p>a) SODC Planning report b) Jane Murphy District Council report</p> <p>3. NOTICES, POSTERS and FLYERS a) SODC – Special Offer for older swimmers</p> <p>4. MAGAZINES and NEWSLETTERS a) The Bunk b) CPRE Countryside Voice c) SODC – South News d) Policing in the Thames Valley e) OALC Newsletter</p>
93	<p>To receive news items or updates from the Chair A matter in the graveyard was discussed. Mr Gray reported that Fun in the Park had been fantastic with more children than ever before. He thanked the Family support Worker and the staff of the Happy Hub for all their hard work.</p>
94	<p>To receive Councillors' Incident Reports and Items for future agenda</p> <ul style="list-style-type: none"> - Mrs Bolt reported that the forthcoming Neighbourhood Plan Enquiry needs to be advertised. - The schools planning application has been submitted. - The Wallingford Road hedge needs to be cut – the Estate Manager is aware but has had difficulties contacting the landowners. - Mr Jenkins reported that workman had been spotted in the field by the vets drilling boreholes. - There has been a burglary in West End.

The meeting closed at 9.20pm.

Signed.....Dated.....