

# CHOLSEY PARISH COUNCIL

## **Minutes of the Parish Council meeting duly convened and held on Wednesday 20<sup>th</sup> May 2020 on line at 7.30pm**

**Present were** Mr M. Gray (Chair), Mrs V. Artenne, Mrs G. Herbert, Mrs I Neill, Mrs V. Bolt, Mr D. Seed, Mr D. Bamford, Mr P. Jenkins and Mr C. Worley.

**Also present** L. Dalby (Clerk) and E. Kerr (Estate Manager)

Mr Gray welcomed everyone to the first online meeting of Cholsey Parish Council and announced that Mrs Turner had resigned from the council. It was agreed to send her some flowers. The Clerk to organise.

### **1. To agree virtual meeting procedure**

The virtual meeting procedure was noted.

### **2. To receive apologies for absence**

Apologies were received from Mr J. Hope-Smith, Mr M. Smith and Mrs M. Dyer-Lynch.

### **3. To hear questions or comments from members of the public (max 15 mins).**

No members of the public were present.

### **4. To receive any reports from County and/or District Councillors**

District Cllr A-M Simpson's report was noted.

Mr Gray reported that the County Council has risen to the challenge of Covid 19 with most services continuing. The roads are especially being worked on whilst they are quiet. The County Council worked to ensure there were as many beds available as possible in the John Radcliffe by enabling care packages to place those ready to be discharged at home or in a care home.

It is estimated there will be an overspend of £60m so cuts will be necessary unless more money comes from central government.

### **5. To receive Declarations of Pecuniary Interest for any agenda items**

Mr Worley declared an interest in P20/S1558/HH as he is a neighbour.

### **6. To approve and sign the minutes of the meeting held on 4<sup>th</sup> and 18<sup>th</sup> March 2020**

The minutes of the meeting held on 4<sup>th</sup> March 2020 were approved and signed by the chairman.

**Proposed** Mr Gray **Seconded** Mr Jenkins **Carried** Unanimously

The minutes of the meeting held on 18<sup>th</sup> March 2020 were approved and signed by the chairman.

**Proposed** Mr Gray **Seconded** Mrs Bolt **Carried** Unanimously

### **7. To report Matters Arising from**

#### **- The minutes of 4<sup>th</sup> and 18<sup>th</sup> March 2020**

It was noted that the Carbon Audit of Parish Council activities has been put on hold.

## CHOLSEY PARISH COUNCIL

Mr Seed reported that the Parish Council do have the power to maintain footpaths and agreed to liaise with the resident who offered to repair the footpath.

The Clerk and Estate Manager were thanked for their work in running the Parish Council remotely.

- **The Action Point Register**
- **Neighbourhood Plan pledges**

### **8. To note Chair's Report**

Mr Gray reported that the staff have been an asset to the village during lockdown. The Older Persons Worker has been working with the Day Centre to support the community. The Family Support Worker has been keeping in touch with the families she supports and has run an online Autism Support group. The Mental Health Support Worker has continued to support people remotely. The Happy Hub remains closed as per government guidelines.

The Happy Hub extension will resume this week and take approximately 6 weeks to complete.

Mr Gray suggested that council consider purchasing a flag pole and 'Thank you NHS' flag. Mr Gray will put the proposal to the Pavilion Trust.

### **9. To note Clerk's Report**

The Clerk reported that in line with government guidelines the burial ground was initially closed with access maintained to the two public footpaths however since clarification from the government the burial ground has been reopened with signs asking people to maintain social distancing.

Under delegated powers the Clerk issued guidelines for burials including limiting the number of mourners. The Estate Manager has continued to coordinate and record burials ensuring the grass cutters are aware when a burial will be taking place. Burial ground fees of £1530 have been received since the last meeting.

The Clerk, Estate Manager and Mrs Bolt will meet next week to consider where a hole should be put in the wall between section one and four. The Clerk reported any works will require a faculty from the diocese.

The Clerk reported that following the start of the lockdown there were requests to close the access through the Ilges Lane allotments to the general public. The Clerk initially closed the access but following further correspondence with other allotment holders and members of the public it was considered safe to re-open the access. The Clerk has confirmed that the Parish Council are able to close this access as it has never been registered as a footpath.

Mrs Bolt has supported the Clerk in the dispute about access to Ilges Lane. Under delegated powers and following advice from The National Allotment Society the Clerk issued rules for the use of the allotments during the pandemic including banning bonfires.

The Estate Manager has worked hard to send out the allotment invoices and so far £1036.50 has been collected in allotment rents. She has allocated a number of allotments to new tenants across all three sites.

## CHOLSEY PARISH COUNCIL

The allotments and burial ground were discussed.

The play equipment has been closed as per government legislation though there have been reports that the closure is being ignored by some residents.

### 10. To note payments made since the last meeting

The Clerk will produce a financial report before the next meeting.

### 11. To consider request to use Cholsey Rec for Personal Training and Group Classes

The request was discussed and it was agreed to allow the classes to go ahead however it was agreed to consider if the council should charge for this type of activity. The Clerk will take advice about the implications of charging for the use of the field.

### 12. To consider planning applications as at 15<sup>th</sup> May 2020

<b>P20/S1558/HH</b>	Two Storey Side Extension <b>14 Abbots Mead</b> Mr Worley left the meeting. Mr Jenkins took council through the application and <b>proposed</b> No objections. <b>Seconded</b> Mr Gray <b>Carried</b> unanimously Mr Worley re-joined the meeting.
<b>P20/S1519/LB</b> <b>P20/S1517/FUL</b>	Conversion and extension of barn for recreational use ancillary to <b>Lollington House</b> . Mr Jenkins took council through the application. Concerns were raised about the future use of the barn but it was considered that council could only comment on the current application. Mr Jenkins <b>proposed</b> no objections. <b>Seconded</b> Mr Worley. <b>Carried</b> Unanimously with one abstention.
<b>P20/S1582/HH</b>	Single storey rear extension and alterations - amendment to approved application ref: P19/S3103/HH <b>8 Cross Road</b> Mr Jenkins reported he had been unable to identify the amendment and that the neighbours had no objections. Mr Jenkins <b>proposed</b> No objections. <b>Seconded</b> Mrs Neill. <b>Carried</b> Unanimously

District Cllr A-M Simpson joined the meeting and reported that the council had held a trial online planning meeting and actual meeting will be broadcast. She asked that Council flag any contentious applications to the officer.

The wall from application P20/S0762/FUL was discussed as it was not included in the amended application.

It was also noted that sometimes it is very difficult to find what the amendment is in amended plans.

### 13. To note planning decisions received

<b>P19/S4690/HH</b>	Proposed garage conversion and extension.12 Station Road <b>GRANTED</b>
<b>P20/S0253/HH</b>	Rear Extension. 7 Little Lane. <b>GRANTED</b>
<b>P20/S0341/HH</b>	Demolish existing conservatory, part demolish existing single-storey rear extension and replace with a new single-storey rear extension. Fenestration alterations to side elevation.43 Station

## CHOLSEY PARISH COUNCIL

	Road <b>GRANTED</b>
<b>P20/S0541/HH</b>	Single storey rear extension 7 Ferry Way <b>GRANTED</b>
<b>P20/S0473/HH</b>	Amendment to approved scheme under planning approval P19/S2267/HH, to amend external finish to render the entire exterior - existing plus extension rather than materials to match existing exterior. Replace existing conservatory at rear with part two storey/part single storey extension. Add single storey bay window to rear of kitchen. Add two storey extension to front. Remodel front and build a first floor extension over existing family room. Internal modifications. Blue Bonnets <b>GRANTED</b>
<b>P20/S0701/FUL</b>	Installation of ground-mount solar pv array - 2 panels in portrait 25.5 m2 combined. Cox's Farm <b>GRANTED</b>
<b>P20/S0474/HH</b>	Replace existing 1.4m high fence and wooden gate at front of house with a 1.4m wall, electric sliding gate and manual pedestrian gate. 19 Station Road <b>GRANTED</b>
<b>P20/S0973/HH</b>	Proposed ground floor rear extension. 14 Agatha Christie Way <b>GRANTED</b>

Noted.

### 14. Items for report or inclusion on next agenda

- Mrs Bolt reported that an allotment holder at Cholsey Meadows has asked for permission to use a temporary gazebo to provide shade whilst working on his plot. It was agreed to grant permission on the understanding it is temporary.
- Mr Jenkins reported the clock on The Forty is telling the wrong time since the power cut. The Clerk will arrange for it to be corrected.
- Mr Seed offered to set up a mailchimp email group to keep residents informed especially at the moment.
- Mrs Herbert reported that the opportunity to ask for funding for improved walking and cycling routes from OCC was an opportunity not to be missed.