

CHOLSEY PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and held on Wednesday 3rd June 2020 on line at 7.30pm

Present were Mr M. Gray (Chair), Mrs G. Herbert, Mrs I Neill, Mrs V. Bolt, Mr D. Seed, Mr D. Bamford, Mr P. Jenkins, Mr C. Worley, Mr Hope-Smith and Mrs Dyer-Lynch.

Also present L. Dalby (Clerk) and District Cllr A-M Simpson.

15. To receive apologies for absence

Apologies were accepted from Mr M. Smith and Mrs V. Artenne.

16. To hear questions or comments from members of the public (max 15 mins).

There were none present.

17. To receive any reports from County and/or District Councillors

Mr Gray reported that £600,000 had been received from central government for active travel. It will be spent on two major projects and extra grass cutting. Disappointing that the RAF have not been taken up on their offer to provide the man power.

OCC bidding for money for demand responsive transport for south of county. One of many councils bidding for it. Money would be ongoing if given.

Contact tracing – OCC has a public health remit and has always traced notifiable diseases. Officer are ramping up this work.

Schools – most have reopened to some degree with children in bubbles. About 50% turnout rate. Working hard to protect the children.

Mrs Bolt reported on situation at Cholsey School which is working well.

Mr Bamford asked if is there any evidence of hotspots within the county? Mr Gray reported most cases were in the city with generally low numbers of infections and deaths in Oxfordshire.

District Cllr Simpson's written report is held on file. Mr Gray asked about the scoping report in the big field. Not a public consultation. Concerned it goes against the Cholsey Neighbourhood Plan. Cllr Simpson will provide more details when she has them. Housing Land supply hasn't come out because it hasn't been possible for officers to go out and count houses. They have now resumed.

Oxfordshire Open thought website for ideas about living etc. Anyone can add any ideas.

Cllr Simpson left the meeting.

18. To receive Declarations of Pecuniary Interest for any agenda items

There were none.

19. To approve and sign the minutes of the meeting held on 20th May 2020

The minutes of the meeting held on 20th May 2020 were approved and signed by the chairman.

Proposed Mr Gray **Seconded** Mrs Neill **Carried** Unanimously

20. To report Matters Arising from

- The minutes of 20th May

There were none.

- The Action Point Register

20/03-202 Mr Gray has been unsuccessful in finding some one to complete a Carbon Audit. Mr Seed agreed to try to find someone.

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20/05-217 Mr Seed has written to the resident who offered to complete repairs to the Bullshole path.

17/033-123 The Clerk to follow up with the owner of the Solar Panels.

- **Neighbourhood Plan pledges**

Updated. See appendix.

It was agreed the document should be published on the website.

21. To note Chair's Report

Mr Gray reported that the work to the Happy Hub is progressing well. The builders should have finished in three weeks when GA will take over. Information about when it will be possible to re-open is being monitored.

Celsea Place has been resurfaced but the curbs have not been lowered.

22. To note Clerk's Report

The Clerk reported that staff continue to be paid as the Parish Council as a precepting authority is not eligible for the furlough scheme.

23. To agree to set up a Parish Email news group

Mr Seed offered to set up a Parish Email news group through Mailchimp. Mr Worley suggested advertising the group on the website.

Proposed Mr Gray Seconded Mr Seed Carried unanimously

24. To note finance report

Finance Report 1st March to 3rd June 2020

Income

Precept	£64,991.00
Allotment Rents	£1888.50
Burial Fees	£1275.00
COPA contribution to COPA Admin	£1,000.00
OCC Grass Grant	£1758.78
Total	£70,913.28

CIL - £54,850.19

Expenditure

Phone/Broadband	£137.06
Staff Expenses	£100.88
Allotment Water	£687.14
Pest Control	£280.00
Allotment Software	£145.20
Allotment Shed removal	£720.00
Grass Cutting	£2898.00
Dog Bin Emptying	£165.77
Photocopier Contract	£66.00
Staff	£13,427.04
Burial Ground Waste Removal	£124.41
Burial Ground Water	£38.86
Insurance	£1658.67
Payroll	£108.00
Total	£20,557.03

Building Extension - £29,000.00

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The report was noted.

Concerns were raised about the water bills. Meter readings will be taken to understand if the level is due to estimated readings or a leak.

25. To note Estate Managers Report

The report was noted. Due to the ongoing issues at the allotments and the need to tighten procedures at the Burial Ground Mrs Bolt proposed setting up a working group to review the agreements and procedures. Mrs Bolt, Mr Hope-Smith and Mr Jenkins will form the group with the Estate Manager.

Proposed Mrs Bolt **Seconded** Mrs Neill **Carried** unanimously

26. To consider planning applications as at 29th May 2020

P20/S1625/HH P20/S1627/LB	Proposed ground floor side extension to existing outbuilding, conversion to habitable use and insertion of new conservation rooflights Myrtle Cottage 10 The Forty Mr Jenkins took council through the application and proposed No Strong Views. Proposed Mr Jenkins Seconded Mr Gray Carried unanimously
P20/S/S1247/HH	Variation of Condition 2 of P19/S1180/HH for new ridge height and front dormer eave level. Cat slide dormer to front elevation on first floor and loft conversion. 36 Rothwells Close Mr Jenkins reported there have been no objections other than from the immediate neighbour. There are no grounds to object though the retrospective nature of the application is disappointing. Mr Jenkins proposed No Strong Views. Proposed Mr Jenkins Seconded Mrs Neill Carried unanimously
P20/S1716/HH	Proposed ground floor rear extension, garage conversion, floor plan redesign and all associated works 28 Brentford Close Mr Jenkins took council through the application and raised concerns about the reduction on parking. Mr Worley reported this is contrary to CNP H6. Mrs Jenkins Proposed Objection . Seconded Mr Worley. Carried Unanimously
P20/S1589/FUL	Re-submission of application P19/S1536/FUL. The re-organisation of tourism facilities to deliver a refurbished Spa and Reception offer in the former Hotel/Country House building, part-demolition of the more recent former hotel building, a replacement green keeper maintenance building, extension to the existing clubhouse and provision of 33 holiday/hotel lodges at The Springs Golf Club, North Stoke including demolition of the former Hotel, Staff Accommodation Block, Storage Shed, Committee Building, Stores 1& 2 and Greenkeepers Shed, Maintenance Building and removal of Caravan. The Springs Golf Club Wallingford Road North Stoke Mr Jenkins proposed Support in line with Crowmarsh PC. Seconded Mr Gray. Carried unanimously

27. Items for report or inclusion on next agenda

- Mrs Herbert reported that the Environmental Coordinator now has more available time to resume the project. The committee will meet shortly.
- Mr Jenkins reported that the car park at the end of Ilges Lane is being removed as agreed.

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- Mr Hope-Smith raised concerns about the parking at the end of Ferry Lane. The Clerk is to report the matter to the Environment Agency as people are parking on the public slipway.
- Mrs Bolt noted that the process of staff returning to the office needs to be considered and risk assessed in line with Government guidelines.

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Appendix

	Detail	Responsible	Status
I1	The Parish Council will apply pressure on the Clinical Commissioning Group and Wallingford Medical Practice to provide surgery facilities in Cholsey and will investigate options for a separate surgery or a satellite surgery in Cholsey. Space is available in the Pavilion for a satellite surgery.		Closed
I2	The Parish Council will investigate opportunities for improvements around The Forty with retail owners and operators	DS & VA	<p>DS & VA have spoken to Tesco about the damaged road – the manager has reported the matter further. The landlord won't make the car park behind the shop available.</p> <p>DS & VA have looked at green space outside hairdressers and it would cost approx. £5000 to convert to parking. VA to speak to owner.</p> <p>Plenty more to think about at The Forty.</p> <p>Central tenant of the NP was to encourage people to walk so are the car parking places the answer. VA – spaces needed to help village businesses.</p> <p>03-06-2020 A decision needs to be made. Consideration should be given to bays for the less able. OCC will not give permission for extra bays as the area is too close to Ilges Lane. There is space for 25 cars but staff and residents use many of these. There is also an issue with the landlord not allowing parking behind Tesco and Tesco delivery lorries blocking and damaging the road. It was felt that work should concentrate on utilising the available spaces rather than creating more. There is a conflict between T4 and the NP pledge to discourage the use of cars.</p>
T1	The Parish Council will explore the feasibility of including a pedestrian crossing facility on the Reading	MG	Working with OCC

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	Road close to the junction with Papist Way and Ferry Lane in the CIL spending plan.		
T2	The Parish Council will work with public transport providers to endeavour to secure convenient and reliable public transport options, including a bus service for primary school children		Complete – bus times changed
T3	Pledge T3: The Parish Council will investigate opportunities to increase the quantity of off-road parking available at Cholsey Station and will strongly encourage the relevant authorities to provide more car parking, secure cycle parking, cycle transport and disabled access.		Continuing to explore. No way forward currently.
T4	The Parish Council will investigate potential improvements to the parking and manoeuvring arrangements at the Forty to improve safety and enhance its appearance as an important public space. It will be considered for inclusion in the CIL spending plan.	DS & VA	Linked to I2
T5	The Parish Council will consider options for encouraging more children to walk or cycle to school and for improving parking provision at the Primary school.		The school have permission for improved cycle storage.
T6	The Parish Council will seek the imposition of appropriate speed limits and traffic calming measures. Build-outs are preferred to speed humps. This will include: <ul style="list-style-type: none"> • Wallingford Road - 30 and 50mph • Station Road, Church Road, Honey Lane, Ilges Lane – 20mph • Church Road east of Manor Farm, Westfield Road, Hithercroft Road – 20mph with crossing facilities 		Investigating process of introducing new speed limits. 20mph limit outside school a priority especially during school pick up and drop off time.

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ED2	We will work with relevant organisations to seek to provide opportunities for adult education within the village.		Complete
ED3	To investigate opportunities for a school bus service for the primary school.		Complete