

CHOLSEY PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and held on Wednesday 7th October 2020 on line at 7.30pm

Present were Mr C. Worley (Chair), Mrs I Neill, Mrs V. Bolt, Mr D. Bamford, Mr P. Jenkins, Mr C. Worley, Mrs M Dyer-Lynch, Mrs Herbert and Mr J Hope-Smith.

Also present L. Dalby (Clerk) and District Councillor A-M Simpson.

107. To receive apologies for absence

Apologies were received from Mr Gray and Mrs Artene.

108. To hear questions or comments from members of the public (max 15 mins)

There was none.

109. To receive any reports from County and/or District Councillors

District Cllr Simpson reported on the current planning system at SODC. There are currently a back log of planning applications and temporary measures are being taken to catch up. Planning officers are being encouraged to engage with Parish Councils. The Parish Council needs to speak to the District Council early if objecting to an application. The planning system was discussed.

110. To receive Declarations of Pecuniary Interest for any agenda items

There were none.

111. To approve and sign the minutes of the meetings held on 2nd and 16th September 2020

The minutes of the meeting held on 2nd September 2020 were approved and signed by the Chairman.

Proposed Mr Worley **Seconded** Mr Bamford **Carried** Unanimously

The minutes of the meeting held on 16th September 2020 were approved and signed by the Chairman.

Proposed Mr Worley **Seconded** Mrs Neill **Carried** Unanimously

112. To report Matters Arising from

The minutes of 2nd September

Mr Worley reported that his official complaint about the planning committee has unfortunately reached the end of the road. The response from SODC has been circulated.

Item 89 Mr Worley has reworded the Standing Orders to remove references to Chairman.

Item 106 Mrs Dyer-Lynch has found contact details for the owner of the hedge. The Clerk to contact her regarding the safety issue.

The Action Point Register

None

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Neighbourhood Plan pledges

None.

113. To note Chair's Report

A report from Mr Gray was noted. The extension is almost complete and it is hoped to have a limited reopening of the Happy Hub in early November.

It was also noted that the Fish and Chip vendors have asked for the licence to be given to another family member.

114. To approve Terms of Reference for Personnel Working Group

Deferred to next meeting

Proposed Mr Worley **Seconded** Mr Bamford **Carried** Unanimously

115. To note verbal report from Personnel Working Group

Mr Bamford reported that the group has met and he was elected as Chair. It has been agreed to complete job descriptions for all staff members which will then be supplemented with contracts. The group have also discussed the need to updated risk assessments regarding lone workers.

116. To discuss Cholsey Car Scheme

Deferred to next meeting.

Mrs Herbert left the meeting.

117. To note verbal report from Finance Committee

Mrs Neil reported on the finance meeting. In

general, there are no real issues with the finances. Savings have been made on the website. £25,000 has been received from SODC for Happy Hub extension. Dog bin emptying charges have increased considerably however would not want to remove any dog bins. CIL moneys have been received and more is due.

Happy Hub costs have increased.

All is in good order and members of the committee are meeting to reconcile bank statements on Friday.

118. To discuss extra expenditure for the Happy Hub Extension

Mr Worley gave an explanation of problems with Happy Hub extension. It was agreed to arrange a meeting with Pinelog and GA to discuss the issues. Some money will be held back until the issues can be resolved though council needs to remain mindful of not breaching contracts with either company.

119. To agree charges to the Football Clubs

Contributions to the cost of grass cutting and management of the field from Cholsey United and Bluebirds were discussed.

Mr Worley suggested that Cholsey United be charged £250 and Bluebirds as much more extensive users £1000. Meetings will be arranged with both clubs to agree the charges.

Proposed Mr Worley **Seconded** Mrs Bolt **Carried** Unanimously

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120. Finance

PAYMENTS FOR APPROVAL			
Balanced	Payroll		£54.00
Hawthorn Pest control	Pest Control		£140.00
Nick Robins	Grass Cutting		£1,680.00
Claire Hunt	MHSW Expenses		
Wendy Leverett	FSW Expenses		£90.00
Ask4Support	IT Work		£120.00
E Kerr	Estate Manager Expenses		£126.94
A Deptford	Defibrillator parts		£228.00
OALC	Training		£90.00
			£2,528.94
AUTOMATIC PAYMENTS			
Nest	Pension Contributions	DD	£134.15
Virgin Media	Telephone/Broadband	DD	£62.10
Grundon	Waste Removal	DD	£64.02
Staff	Staff Salaries	DD	£6,331.20
			£6,591.47

PAYMENTS RECEIVED			
Reynolds	Vendor Fees		£43.00
Howard Chadwick	Burial Ground Fees		£782.00
Howard Chadwick	Burial Ground Fees		£249.00
SODC	Precept		£64,991.00
Stoneworks	Burial Ground Fees		£105.00
HMRC	VAT Refund		£14,919.66
TOTAL			£81,089.66

CURRENT ACCOUNT		
Current Account Balance to date		£82,265.30

RESERVES ACCOUNT		
Reserves Account Balance to date		£36,911.35

PROJECTS ACCOUNT		
Projects Account Balance to date		£88,354.35

Proposed Mrs Neill Seconded Mr Bamford Carried Unanimously

121. To note Estate Managers Report

The Estate Managers report was noted.

To agree tree and hedge work

It was agreed that the tree work to the diseased tree to the side of the Pavilion should go ahead and to ask the contractors to look at the tree just inside the

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recreation field which appears to be dead.

To agree storage for handyman

Mr Worley agreed to meet with the Estate Manager and Handyperson to agree position and size of the storage container.

It was noted that signage is still needed for the Recreation Field.

122. To consider planning applications as at 1st October 2020

P20/S3317/HH	Proposed ground floor rear and side extension 39 Agatha Christie Way . Mr Jenkins proposed Object as there is insufficient parking. Proposed Mr Jenkins Seconded Mr Worley Carried Unanimously
P20/S3300/HH	Double storey side extension with associated internal alterations. Enlargement of rear roof window dormers. Fenestration alterations. Construction of detached garage. 18-20 Wallingford Road Mr Jenkins proposed No Strong Views . Proposed Mr Jenkins Seconded Mrs Neill Carried Unanimously
P20/S3246/FUL P20/S3248/LB	Creation of new opening between 3 & 5 Ratcliffe Court. Change of use of 3 & 4 Ratcliffe Court to Use Class E. 3, 4 & 5 Ratcliffe Court Mrs Bolt proposed fully support Proposed Mrs Bolt Seconded Mrs Neill Carried Unanimously
P20/S2715/HH	Erection of gates in drive. Cedar gates, to match house cladding, 1.8m (6 foot) high by 3.7m (12 foot) wide. Arden House 2A Ilges Lane Mr Jenkins took council through the application and raised concerns about the imposing nature of the design. Mr Jenkins proposed object as the gate would be out of character and affect the setting of the list building next door. Proposed Mr Jenkins Seconded Mrs Bolt Carried with 1 abstention

123. Items for report or inclusion on next agenda

- The grass cutting of verges have still not been cut. Estate Manager to follow up.
- Mr Jenkins suggested that Village Signs be included in the budget for next year
- The Wallingford Road hedge is very overgrown.
- Noticeboard at Fairmile – needs to be looked at? Andy?
- Burial Ground – needs updating at website.