

CHOLSEY PARISH COUNCIL

**Minutes of the Parish Council meeting duly convened and held on Wednesday
2nd December 2020 on line at 7.30pm**

Present were Mr M Gray (Chair), Mrs I Neill, Mrs V Bolt, Mr D Bamford, Mr D. Seed, Mr P. Jenkins, Mrs V Bolt, Mrs G Herbert, Mr C. Worley, Mrs Dyer -Lynch and Mr Hope-Smith

Also present L. Dalby (Clerk).

154. To receive apologies for absence

None.

155. To hear questions or comments from members of the public (max 15 mins)

None.

156. To receive any reports from County and/or District Councillors

None

157. To receive Declarations of Pecuniary Interest for any agenda items

None

**158. To approve and sign the minutes of the meetings held on 4th and 18th
November 2020**

Minutes of 4th November

Proposed Mr Gray **Seconded** Mr Worley **Carried** 6 in favour 3 Abstentions

Minutes of 18th November

Proposed Mr Gray **Seconded** Mr Bamford **Carried** Unanimously

159. To report Matters Arising from

- **The minutes of 4th November**

Mr Worley taken up car parking spaces with OPNA.

- **The Action Point Register**

Noted

160. To note Chair's Report

Happy Hub is now open in a very restricted way. Operating in bubbles for new Mums. Had four baby groups so far. Hope to run a toddlers group in the near future. Bought an electronic payment devise.

Mrs Dyer-Lynch reported that Rotary have donated £500

Mr Seed joined the meeting.

Mr Hope-Smith asked when the Happy Hub waiting list will be got through? Mr Gray reported that Cholsey residents are being prioritised and everyone will eventually get a place.

Bluebirds have asked to put up a rabbit proof fence. Agreed.

Environmental worker is keen to plant trees through the village including the recreation field. Agreed. Tree planting group to fund the trees. SODC are keen for trees to be planted on some of their land.

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161. To discuss village speed limits

Mrs Herbert reported that 20mph speed limits in the village would encourage walking and cycling rather than short journeys.

Mr Gray noted that he was concerned no one would enforce a 20mph limit and that it has been mooted at County that a countywide 20mph limit for villages may be offered.

Mr Worley reminded council of the need to keep in mind it was a principle pledge of the Neighbourhood Plan. Feels someone should take the lead in investigating and feels like a no brainer.

Mr Bamford wrote to OCC in the summer saying the council were interested in looking at the speed limits and has had no response.

Mr Bamford suggested contacting 20s plenty movement which is working as a group across Oxfordshire. Clerk to contact group.

Mr Seed believes that traffic calming measures might be more effective.

Mr Bamford will lead on this.

162. To discuss consultation for use of the recreation field

Mr Worley proposed dogs onleads on recreation field. Clerk reported there had been previous research on this.

Mr Seed asked if this just a dog fouling issue or are there other issues. The Clerk reported there are other issues.

Mrs Bolt keen to be involved but unable to lead at the moment. Mr Seed to lead with support from Mrs Bolt. Clerk to provide information.

163. To discuss redevelopment of the website

Mr Seed wants to be able to develop the pages for the environmental group.

Mr Worley concerned that the website is not fit for purpose. Needs to be updated more quickly. Concerned about accessibility of the website.

Mrs Bolt suggested everyone looks at the website and consider the accessibility of the website and look at other websites. Mr Seed to work with Mr Worley. Needs a page of photos.

164. Unadopted Footpaths

Mr Seed will look further into the unadopted pavements and roads in the new estates. Fairmile, Agatha Christie Way and East End Farm have not been adopted. There will be a management committee to maintain them. Unclear what the criteria is for roads to be adopted. Would like to find out if pressure can be brought to bare on developers to make sure pavements especially are well built.

165. To discuss future structure of Parish Council meetings

Mr Worley suggested that there should be two full meetings a month instead of one being planning meeting.

The matter was discussed and it was agreed to have two full council meetings per month which will be reviewed in six months.

Proposed Mr Worley **Seconded** Mrs Neill **Carried** 9 in favour 1 abstention

166. Skate Park Update

Mr Worley reported that the next step is to apply to discharge conditions and address reserved matters. The application will cost £142.

Proposed Mr Worley **Seconded** Mr Jenkins **Carried** Unanimously

167. To agree storage container

Mr Worley reported that he has worked with the Estate Manager and suggested a flatpack container. Quote £2000 for the container. £300 for delivery plus footings. Estate Manager to contact Mr Baxter for quote for footings. It was agreed to allocated £3500 for the project.

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Proposed Mr Worley Seconded Mrs Bolt Carried Unanimously
168. Finance

PAYMENTS FOR APPROVAL			
Swift	Photocopyer Contract		£7.01
Hawthorn Pest control	Pest Control		£140.00
Balanced	Payroll		£54.00
Moore	External Audit		£720.00
L. Dalby	Expenses		£20.00
Total			£941.01
PAYMENTS MADE BETWEEN MEETINGS			
Nick Robins	Grass cutting		£840.00
R&T Cleaning Services	Happy Hub Clean		£54.00
Total			£894.00
AUTOMATIC PAYMENTS			
Nest	Pension Contributions	DD	£134.15
Virgin Media	Telephone/Broadband	DD	£63.79
Grundon	Waste Removal	DD	£55.13
Staff	Staff Salaries	DD	£6,000.88
			£6,253.95

PAYMENTS RECEIVED			
Reynolds	Vendor Fees		£43.00
Howard Chadwick	Burial Ground Fees		£80.00
Howard Chadwick	Burial Ground Fees		£490.00
TOTAL			£613.00

CURRENT ACCOUNT		
Current Account Balance to date		£101,322.67

RESERVES ACCOUNT		
Reserves Account Balance to date		£36,911.35

PROJECTS ACCOUNT		
Projects Account Balance to date		£88,354.35

Proposed Mrs Bolt Seconded Mrs Neill Carried Unanimously

d) Conclusion of Audit

The external audit report was noted.

169. To note Estate Managers Report

The Estate Managers Report was noted.

It was agreed to ask the grave digger to investigate the problem with the church path and

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also Reading Asphalt to ascertain what was discovered when the path was laid.
The Estate Manager to obtain a quote to repair the bus shelter clock.

The quote to replace the bulbs in the car park was discussed and it was agreed to ask the Estate Manager to obtain a quote to replace the lambs with LEDS

170. To consider planning applications as at 27th November 2020

P20/S4351/HH	Demolition of existing conservatory, proposed alterations and two storey /single storey rear extension. 34 Ilges Lane Mr Jenkins took council through proposal and proposed fully support. Seconded Mr Worley Carried Unanimously
P20/S4222/HH	Demolition of existing garden room and replacement with a single storey living room extension, as well as changes to fenestration and new side front porch. 45 Ilges Lane Mr Jenkins Proposed fully support Seconded Mr Worley Carried Unanimously
P20/S4086/FUL	Variation of Condition 4 on planning application P17/S2892/HH due to the need for the applicant/new owner to be able to move in before the completion of works. Erection of two storey side and single storey rear extensions to No 1 West End (as approved under planning reference P17/S1675/HH) and demolition of existing brick built coal sheds, erection of single storey rear extensions and front porches to Nos 1 and 3 West End. Mr Jenkins Proposed fully support Seconded Mr Worley Carried Unanimously
P20/S4349/HH	Proposed single storey side extension (sunroom) and new garage/store (existing garage to be removed). 48 Rothwells Close Mr Jenkins Proposed fully support Seconded Mrs Dyer-Lynch Carried Unanimously
P20/S4195/HH	Proposed new bay window 10 Reading Road Mr Jenkins Proposed fully support Seconded Mrs Neill Carried Unanimously

171. Items for report or inclusion on next agenda

- Potential candidate for new member
- Papist Way turn left Reading Road there is a tree house which seem to be being lived in. Clerk to report.
- Rubbish in Ilges Lane especially outside pharmacy. Contact Biffa
- Mrs Bolt – chase planning enforcement regarding previously reported house.
- Report from Environment Group
- Training reports would be useful.

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Action Point Register – November 2020

AP No	Minute	Detail	Responsible	Status
17/033	123	Solar Farm Payment – Clerk to chase	Clerk	Clerk has written to owner of solar farm
19/12	211	Climate Emergency Plans	Council	Environmental Working Party meeting
19/13	15	Bank Mandate Revision	Clerk	Needs review
19/19	41	Church Path Weeds	EM	No response from contractor
19/24	69	Replace rabbit fence at burial ground	EM/ Handyman	Pest controller booked to complete work
19/26	74	Forty Grass Cutting Consultation	MG/VB	To be arranged
19/33	90	Website	Clerk	In hand
19/36	119	Adopt red telephone box	Clerk	In hand
19/39		Footpaths	DS/DB	
20/01	175	Reinforce entrance to Whitehead meadow	EM	Quote received – on hold
20/02	188	Advertise Street cleaner position	MG/Clerk	Job advertised – no applications
20/03	202	Parish Emission Audit	DS	
20/04	204	Access to new section of burial ground	Clerk/EM	Progressing
20/05	217	Repair of footpath to Bullshole	DS	
20/06	23	Set up Parish email news group	DS	
20/08	25	Review Allotments and Burial ground	Working Group	Working group has met and is progressing
20/13	42	Purchase AV equipment	CW	
20/17	66	Purchase Laptops for staff		
20/18	96	Storage Container for Handyperson	EM	
20/19	96	Arrange for repair of gravestone	EM	
20/20	106	Grass verges not cut	EM	Complete
20/21	106	Remove rope swing	Maintenance Person	Complete
20/22	106	Stagshorn sumac	Maintenance Person	
20/23	121	Tree works	EM	Awaiting second quote

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20/24	123	Repairs Cholsey Meadows NB	Maintenance person	
20/25	162	Recreation Field Regulations	DS +VB	Clerk to provide information
20/26	163	Website Review	DS + CW	All councillors to look at website
20/27	164	Investigate unadopted roads	DS	
20/28	169	Church Path repairs	EM	To contact grave digger and Reading Asphalt
20/29	169	Bus Shelter Clock Repair	EM	To obtain quotes
20/30	169	Consider replacing bulbs in car park with LEDs	EM	To obtain quote

Neighbourhood Plan Pledges

Pledge Ref.	Detail	Responsible	Status
I1	The Parish Council will apply pressure on the Clinical Commissioning Group and Wallingford Medical Practice to provide surgery facilities in Cholsey and will investigate options for a separate surgery or a satellite surgery in Cholsey. Space is available in the Pavilion for a satellite surgery.		Closed
I2	The Parish Council will investigate opportunities for improvements around The Forty with retail owners and operators	DS & VA	<p>DS & VA have spoken to Tesco about the damaged road – the manager has reported the matter further. The landlord won't make the car park behind the shop available.</p> <p>DS & VA have looked at green space outside hairdressers and it would cost approx. £5000 to convert to parking. VA to speak to owner.</p> <p>Plenty more to think about at The Forty.</p> <p>Central tenant of the NP was to encourage people to walk so are the car parking places the answer. VA – spaces needed to help village businesses.</p>

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			<p>03-06-2020 A decision needs to be made. Consideration should be given to bays for the less able. OCC will not give permission for extra bays as the area is too close to Ilges Lane. There is space for 25 cars but staff and residents use many of these. There is also an issue with the landlord not allowing parking behind Tesco and Tesco delivery lorries blocking and damaging the road. It was felt that work should concentrate on utilising the available spaces rather than creating more. There is a conflict between T4 and the NP pledge to discourage the use of cars.</p> <p>1/07/2020 Mrs Artenne has spoken to other business's and they are all unhappy with the current parking situation and they are struggling. Problem with new tenants above the shops with more cars.</p>
T1	The Parish Council will explore the feasibility of including a pedestrian crossing facility on the Reading Road close to the junction with Papist Way and Ferry Lane in the CIL spending plan.	MG	Working with OCC
T2	The Parish Council will work with public transport providers to endeavour to secure convenient and reliable public transport options, including a bus service for primary school children		Complete – bus times changed
T3	Pledge T3: The Parish Council will investigate opportunities to increase the quantity of off-road parking available at Cholsey Station and will strongly encourage the relevant authorities to provide more car parking, secure cycle parking, cycle transport and disabled access.		Continuing to explore. No way forward currently.
T4	The Parish Council will investigate potential improvements to the parking and manoeuvring arrangements at the Forty to improve safety and	DS & VA	Linked to I2

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	enhance its appearance as an important public space. It will be considered for inclusion in the CIL spending plan.		
T5	The Parish Council will consider options for encouraging more children to walk or cycle to school and for improving parking provision at the Primary school.		The School have permission for improved cycle storage
T6	The Parish Council will seek the imposition of appropriate speed limits and traffic calming measures. Build-outs are preferred to speed humps. This will include: <ul style="list-style-type: none"> • Wallingford Road - 30 and 50mph • Station Road, Church Road, Honey Lane, Ilges Lane – 20mph • Church Road east of Manor Farm, Westfield Road, Hithercroft Road – 20mph with crossing facilities 		Investigating process of introducing new speed limits. 20mph limit outside school a priority especially during school pick up and drop off time. 2 nd December 2020 DB to lead investigation.
ED2	We will work with relevant organisations to seek to provide opportunities for adult education within the village.		Complete
ED3	To investigate opportunities for a school bus service for the primary school.		Complete