

CHOLSEY PARISH COUNCIL

**Minutes of the Parish Council meeting duly convened and held on Wednesday
4th November 2020 on line at 7.30pm**

Present were Mr M Gray(Chair), Mrs Dyer-Lynch, Mrs V Bolt, Mr D Bamford, Mr C. Worley, Mr P. Jenkins

Also present L. Dalby (Clerk).

133. To receive apologies for absence

Apologies were received from Mr J. Hope Smith, Mrs I Neill and Mrs Herbert.

132. To hear questions or comments from members of the public (max 15 mins)

There was none.

133. To receive any reports from County and/or District Councillors

Mr Gray reported on the Covid response. Oxford went into Tier two and this has been overtaken by lockdown. The County Council is supporting local groups helping with lockdown.

At the last Cabinet meeting it was agreed to approach Dept of Transport to reinstate on street parking regulations which will mean providing traffic wardens in conjunction with the District Councils. Hopefully just an occasional visit to Papist Way will have an effect.

Mr Worley reported that he had walked around the CABI site there is a huge advert that they are only 2 miles from Cholsey Station.

134. To receive Declarations of Pecuniary Interest for any agenda items

There were none.

135. To approve and sign the minutes of the meetings held on 7th and 21st October 2020

The minutes of the 7th October were agreed and signed by the Chairman.

Proposed Mr Worley **Seconded** Mr Jenkins **Carried** 5 in favour 1 abstention

The minutes of 21st October were agreed and signed by the Chairman.

Proposed Mr Worley **Seconded** Mrs Dyer-Lynch **Carried** 5 in favour 1 abstention

136. To report Matters Arising from

- **The minutes of 7th October**

Nothing

- **The Action Point Register**

Nothing outstanding.

21st October – concern about Agatha Christie Way is not an adopted highway. Also concerns that NP side tracked by objections not being referred to planning committee. What does it take to get roads adopted? Highways unlikely to adopt cul de sacs. Agatha Christie Way will be under management company and not highways.

Mr Seed joined the meeting.

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Mr Seed suggested that Fairmile roads should be adopted due to the facilities. Such as hall (including voting) and cricket pitch so those who don't live there do access the site. Mrs Bolt reported that CDT to donate towards the roads and lights but very complicated system there.

Mr Worley will take up the issue of NP v permitted development with OPNA.

137. To note Chair's Report

The Children's Centre was to open next week they now hope to open before Christmas. Building is finished and starting to move in. Have bought a shed for outside sessions on the allotment.

The Church were intending to have a Remembrance ceremony but now encouraging people to stand on their door steps.

138. To approve Terms of Reference for Personnel Working Group

ToR have been reworded. Remove references to ChairMAN. Mr Worley asked who staff to report to? Currently Mr Gray supervises some of the staff. Mr Worley should only be one person as line manager.

Job descriptions are being reviewed.

Line management needs to be regularised. Mr Seed suggest a proposal needs to put forward.

Suggested adopt ToR and review how it is working in February

Proposed Mr Bamford **Seconded** Mrs Dyer-Lynch **Carried** Unanimous

139. To note report of meeting held to discuss extra expenditure for the Happy Hub Extension

Mr Worley reported on the meeting with Pinelog and GA where that overspend was discussed. Agreed to differ over the cost of the steps and ramp and asked Pinelog to contribute. GA have offered to contribute the skirting board as a gesture of goodwill. Lesson to be learnt is that we should agree a contingency before any further projects. Therefor the outstanding invoices should be paid. The extension is a good job and worth the money.

David Seed how big was the over spend in percentage terms? Mr Worley 7.5% was overspend. Mr Seed suggested 10% contingency in the future. Feel have justified the expenditure.

140. To discuss village speed limits

Deferred.

141. To discuss the Cholsey Car Scheme

Deferred for the moment.

142. Finance

PAYMENTS FOR APPROVAL			
Lawncare	Hedgetrimmer Service		£221.59
Hawthorn Pest control	Pest Control		£140.00
Nick Robins	Grass Cutting		£462.00
Swift	Photocopyer Contract		£66.00

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GA	Building Extension		£13,077.27
Balanced	Payroll		£54.00
Cholsey Library	Grant		£2,950.00
Rialtas	Accounts Package		£148.80
SODC	Dog Bins		£645.84
Castle Water	Water Supply		£23.98
Total			£17,789.48
PAYMENTS MADE BETWEEN MEETINGS			
Castle Water	Water Supply		£65.86
GA	Building Extension		£19,825.89
Total			£19,891.75
AUTOMATIC PAYMENTS			
Nest	Pension Contributions	DD	£134.50
Virgin Media	Telephone/Broadband	DD	£63.79
Grundon	Waste Removal	DD	£53.15
Staff	Staff Salaries	DD	£6,018.03
			£6,269.47

PAYMENTS RECEIVED			
Reynolds	Vendor Fees		£53.75
OCC	MHSW Grant		£2,397.00
Resident	Burial Ground Fees		£825.00
Reeves Memorial	Burial Ground Fees		£150.00
Howard Chadwick	Burial Ground Fees		£170.00
SODC	CIL		£63,800.54
TOTAL			£67,396.29

CURRENT ACCOUNT			
Current Account Balance to date			£122,235.10

RESERVES ACCOUNT			
Reserves Account Balance to date			£36,911.35

PROJECTS ACCOUNT			
Projects Account Balance to date			£88,354.35

Proposed Mr Gray Seconded Mr Bamford Carried Unanimous

143. To note Estate Managers Report

The size of the storage container for the maintenance person needs to be confirmed. Mr Seed suggested it should have shelves to make the most efficient use of the space.

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144. To consider planning applications as at 30th October 2020

P20/S3846/HH	New vehicle entrance with dropped kerb 9 Station Road Mr Jenkins took council through the application and can see no reason to object. Mr Jenkins proposed fully support . Mr Gray seconded. Carried Unanimously
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The kennels application was discussed as a representative from the Parish Council did not attend the planning committee meeting.

Mr Worley proposed that in future the Clerk contacts the planning officer if councils objects. The PC should not object if not prepared to follow up at Planning Committee. Agreed.

Proposed Mr Worley **Seconded** Mr Jenkins **Carried** Unanimous

145. Items for report or inclusion on next agenda

- Mrs Dyer-Lynch – Wallingford Road by Eastend not made up. Mr Gray to follow up again
- Mrs Bolt – Corona Virus support group have set up their own entity and have got grants for their role. Takes pressure off Older Persons Support Worker
- Mr Worley – dog fouling on the rec (signage) for next meeting and recruitment to PC.
- Mr Jenkins – also mentioned issue on Wallingford Road – as above.
- Mr Seed – need to note how things are being taken forward
- Mr Seed – website
- Mr Gray has decided to resign in April ahead of the new parish year.

District Cllr Simpson joined the meeting. Planning of the future response is on website and she will send a link.

Discussed the current planning system and the need to clear the backlog in the system. District Cllrs can still call things in. Kennels application was turned down. Suggest PC writes to Highways about who will maintain the road at Agatha Christie Way – is it under management committee? Is there a management committee? What happens when permitted development is in contravention of NP?