

# CHOLSEY PARISH COUNCIL

**Minutes of the meeting duly convened and held on Wednesday 19<sup>th</sup> May 2021 at 7.30pm via Zoom**

**Present were Cllrs Worley(Chair), Smith, Seed, Bamford, Pomlett, Dyer-Lynch, Bolt, Neill and Riley.**

**Also present the Clerk, County Councillor Bloomfield and one member of the public**

Cllr Worley reminded members that the meeting is an advisory meeting for the Clerk under delegated powers.

## **23. To receive apologies for absence**

Apologies were received from Cllrs Herbert, Hope-Smith, Jenkins and District Cllr Simpson.

## **24. To hear questions or comments from members of the public (max 15 mins)**

The Pavilion Trust treasurer spoke about the air source heat pumps in the Pavilion and the report that the pumps need a complete review and replacement. It will cost £65,000 to complete the works. There are some grants available and claiming against the builder. Trust has had grants and insurance claim for the loss of income. The Happy Hub needs urgent transfer to Trust.

## **25. To receive any reports from County and/or District Councillors**

County Cllr Bloomfield introduced himself to Council. OCC had their first full meeting of the new council yesterday. It's frustrating not to be able to meet the officers in person. Covid cases are low but residents need to act with caution. Cllr Bloomfield happy to help where he can.

## **26. To receive Declarations of Personal and Pecuniary Interest for any agenda items**

Cllrs Bolt and Dyer-Lynch declared a personal interest in the Pavilion as Trustees.

## **27. To approve and sign the minutes of the meetings held on 5<sup>th</sup> May 2021**

**Proposed** Cllr Worley **Seconded** Cllr Smith **Carried** Unanimously

## **28. To report Matters for report from**

- **The minutes of 5<sup>th</sup> May**  
None
- **The Action Point Register**  
None

## **29. To note Clerk's Report**

The contractor has still not carried out the tree works in the recreation field. The Estate Manager has obtained an alternative quote from the grass cutting contractors which is slightly more expensive. However the matter is now urgent and it was agreed to go ahead with the new quote.

## **30. To discuss burial ground maintenance**

Cllr Seed reported that if the rabbits are to be kept out of the graveyard then gates need to be installed not just a fence. Benches also need attention.

## **31. To agree regular monitoring of defibrillators**

Cllrs Worley, Park and Neill agreed to monitor the defibrillators. Clerk to organise.

## **32. To agree new signage for the recreation ground**

Cllr Seed has put signs up about dog mess. Link on how to report dog mess

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offenders to SODC to be added to the website.

### 33. To appoint representatives to Grundon New Barn Farm Quarry, Cholsey - Liaison Panel and CCDT

Grundon – Cllr Neill  
CCDT – Cllr Neill

### 34. To consider appointing a finance assistant

It was agreed that further information is needed but in principle council supports the suggestion.

### 35. Parish Path Warden

Cllr Worley **proposed** confirming Cllr Seed as the Parish Path Warden **Seconded** Cllr Bamford. **Carried** Unanimously

### 36. To discuss replacement of Pavilion Air Source Heat Pumps

Cllr Bolt reported on the issues with the air source heat pumps in the pavilion. The design is inefficient and obsolete. The matter was discussed and Cllr Worley summarised the problem. It was agreed that the builder needs to take some responsibility for the costs. The work has got to be done. Cllr Worley proposed that Council write to the builder and insist on a meeting. Legal advice should also be sought. Cllr Worley to lead. The Parish Council accepts its responsibility to make the pumps work. Need to urgently put the work out to tender.

**Proposed** Cllr Bolt **Seconded** Cllr Smith **Carried** Unanimously with two abstentions

### 37. To consider review of youth work provision

Cllr Bamford gave a report on the situation. Agreed to begin a conversation with Youth Club, Church and CCDT to pool resources. Clerk, CC Manager and Cllr Bamford to discuss further. Cllr Seed suggested speaking to OCC about potential support.

### 38. To consider planning applications as at 12<sup>th</sup> May 2021

<b>P21/S1307/FUL Amendment</b>	Variation of Condition 18 attached to P19/S2924/FUL to allow the development to be undertaken in accordance with revised CTMP SMA Ref:6379/CTMP Issue Status: 07 (amplified by revised CTMP received 6 May 2021) Land Rear (South East) of Wallingford Road Cllr Smith <b>proposed</b> no comment <b>seconded</b> Cllr Worley Carried with 8 in favour
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### 39. To note planning decisions

<b>P20/S4698/FUL</b>	Erection of detached dwelling. 76 Papist Way <b>Granted</b>
<b>P21/S0462/FUL</b>	Equestrian Building. The Stables, Caps Lane. <b>Granted</b>
<b>P21/S0527/HH</b> <b>P21/S0530/LB</b>	New Oak framed 1.5 storey extension to the Southern elevation of Duxford Cottage Erection of an Oak frame Workshop in replacement of current outbuilding. Duxford Cottage 34 Wallingford Road <b>Granted</b>
<b>P21/S0672/HH</b>	Detached Garage 40 Crescent Way. <b>Granted</b>
<b>P21/S0959/A</b>	Flags and signs. Land at Wallingford Road <b>Granted</b>
<b>P21/S0988/HH</b>	Front porch and side extension to extend existing garage forward and converting to habitable space. 7 Fairfield <b>Granted</b>
<b>P21/S1032/HH</b>	1) Replacement of four existing double-glazed windows (frames and panes) with new white uPVC casement windows at the front and rear of the property. 2) Replacement of an exterior panel underneath the front ground-floor (lower-right) window which is very worn. 8 Sandy Lane <b>Granted</b>
<b>P21/S1076/HH</b>	Proposed side two storey and single storey extensions Hill Green Farm

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	Church Road <b>Granted</b>
<b>P21/S1250/HH</b>	Garage 48 Wallingford Road. <b>Withdrawn</b>

### **40. Items for report or inclusion on next agenda**

- Cllr Worley asked that items for the agenda are with the Clerk at least a week in advance with supporting documentation.
- Planters on the Forty
- Cllr Park has met with Hort Soc to discuss joint event 28<sup>th</sup> August.
- The Estate Manager report
- Path to Bulls Hole
- The skate park completion date is 18<sup>th</sup> June (hopefully) Opening ceremony in July.

### **41. To resolve to exclude the press and public**

**Pursuant to Section 1 of the Public Bodies [Admission to Meetings] Act 1960 the council will be asked to exclude the press and public from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted**

### **42. To receive report of and approve recommendations of Personnel Working Group**

Cllr Bamford gave a report on the Personnel Working Party. Job descriptions for all staff and contracts are in progress. All staff should have an annual appraisal with two councillors from their lead group. Agreed. Process was discussed and agreed. Job descriptions need date.

Meeting closed at 21.33.